

**CONSTITUTION AND BYLAWS
OF
FLEETWOOD FISH AND GAME ASSOCIATION, INC.**

Article 1 – Name

The organization for which its constitution and by-laws are herein stated shall be named The Fleetwood Fish and Game Association, Inc. For the remainder of this document, The Fleetwood Fish and Game Association, Inc. will be referred to as The Club.

Article 2 – Corporation

The Club was organized January 25, 1935 and incorporated July 16, 1935 and is approved as an IRS 501 c-7 non-profit corporation.

Article 3 – Purpose / Objectives

The purpose/objectives of The Club shall be:

1. To promote and encourage interest in the conservation of our natural resources and environment, such as forest, soil, water, fish, and wildlife.
2. To promote the safe use of all forms of approved firearms and shooting equipment.
3. To provide information regarding safe shooting instruction either at The Club or other location.
4. To provide facilities where members and approved guests may practice safe shooting skills.
5. To provide organized shooting events from time to time such as, but not limited to, Trap Shooting contests and Pistol competition.
6. To provide written range rules so our facilities are used safely.
7. To encourage members to attend regular monthly meetings
8. To support other worthy community organizations.

Article 4 – Officers

The officers shall be: President, Vice President, Secretary, Treasurer, Membership Secretary, and up to eight (8) Trustees.

These, collectively, will be referred to as the Executive Committee.

Officers must be members in good standing.

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Article 5 - Officer Roles and Responsibilities

1. The President: Shall serve as Chief Executive Officer of The Club and assure the objectives of the club are carried out.
2. The Vice President: Shall assist the President and be prepared to fill the role of President in the President's absence. Shall carry out objectives delegated by the president.
3. The Secretary: Shall record the minutes of each meeting, transcribe them to print, read them at the following meeting, and store them at The Club. The secretary will be responsible for sending correspondence which has been approved by 2/3 of the executive committee.
4. The Membership Secretary: Shall keep the membership records securely and confidentially, receive membership dues, forward all collected funds to the Treasurer and issue membership cards.
5. The Treasurer: Shall deposit, manage, and safeguard all funds related to the function of The Club. The Club may obtain a bond covering the Treasurer against fraud, theft or misuse of The Club's funds if deemed appropriate.
6. The Executive Committee shall
 - a. Develop projects to maintain and improve the Club
 - b. Establish range rules
 - c. Appoint acting officers to fill uncompleted terms
 - d. Meet periodically to discuss Club actions and problems
 - e. Be the custodians of Club equipment and facilities

Article 6 – Office Durations/Elections

1. All officer positions will be effective January 1 to December 31. Officers may be nominated and re-elected for subsequent terms based on membership voting.
2. Members shall be reminded of the nomination period which will occur during November. Any member may nominate another member who is in good standing, has been a member for at least one year, and agreeable to nomination for office.
3. After the nomination period has closed, members will receive notice of a slate of nominees, their right to cast votes, the time frame of the voting process, and the

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meeting when the election process will occur. Members will have the right to nominate a candidate at the election meeting but the meeting will not be delayed by floor nominations. Pending any unforeseen delays this meeting will be held in December or as soon as possible thereafter. In the event of a meeting delay, all current officers may continue to serve until the process is completed.

4. At the close of the election meeting the newly elected officers will be considered installed.
5. From time-to-time difficulty may arise based on conditions beyond the control of The Club to follow planned election timelines. Should this occur, members will be notified of a revised procedure.

Article 7 – Committees

Committees may be appointed by the President to research and/or complete certain projects. All members are encouraged to participate on committees by contributing their expertise.

Article 8 – Removal From Office

Any elected Officer may be removed from duties by the Executive Committee if found to have acted in any way that put own interests before that of The Club; allowed a dangerous environment to exist on Club property, demonstrated conduct unbecoming of an Officer; misused the Club funds; or fails to attend at least 2/3 of scheduled meetings during the calendar year without good reason.

Article 9 – Meetings

1. The Club shall schedule regular monthly meetings. The meetings will be posted on the events calendar and members are encouraged to attend.
2. The order of business shall be:
 - a. Calling of the meeting to order
 - b. Confirmation of a Quorum
 - c. Reading of prior meeting minutes
 - d. Treasurer Report

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- e. Discuss Old Business
 - f. Discuss New Business
 - g. Elections, when required
 - h. Adjournment
3. The President shall preside over meetings as Chair. In the event of absence, responsibility to Chair will pass to Vice President, Treasurer, or Secretary in turn.

Business conducted by The Club during meetings will follow the motion and approval process of Roberts Rules.

Article 10 - Quorum/Special Meetings

- 1. A Quorum is required for The Club to conduct business at a regular monthly meeting.
- 2. A Quorum is defined as at least 7 members including 4 Officers. Officers unable to attend a meeting may vote by proxy.
- 3. If after two (2) consecutive meetings a Quorum was not attained, a contingency allowing the club to perform its duties may be instituted by the officers in attendance. The contingency allows official voting to occur when at least seven (7) members in good standing are at the second meeting. A Chair may be selected for such meeting.
- 4. A Special meeting may be called by the president or by petition of five members in good standing to address a need of the Club. Members will receive advance notice of any such meeting and its sole purpose.

Article 11 - Membership

- 1. Any U.S. citizen without criminal record is eligible for consideration of being approved for membership by completing a membership form, proving identity, and submitting required dues. Approval will require 2/3 favorable vote by the members in good standing at a regular monthly meeting.
- 2. Types of membership are as follows:
 - a. Adult membership will be issued to those persons who have reached the age of eighteen (18) years.

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- b. Persons entering The Club facilities under the age of eighteen (18) years must be accompanied at all times by a parent or guardian with a membership in good standing. The member is fully responsible for their minor following the Club rules and gun safety protocols.
 - c. Guest passes will be available for purchase from the Club. These must be purchased by a member. The member takes full responsibility for their guest following the Club rules and all gun safety protocols.
3. Any member may be expelled for cause provided the member has been notified by the Membership Secretary and received details of the impending reason for termination at least 10 days prior to the meeting at which such action will be voted on.

Cause may be defined as, but not limited to, misuse of club funds, destruction of or unauthorized use of club property, not following club rules, not respecting other club members and guests, not following safe use of a firearm, endangering other club members and guests. A 2/3 vote by the executive committee is required,

Article 12 - Dues

1. Adult annual membership dues will be proposed by the Executive Committee and presented for approval by a majority vote at a regular monthly meeting.
2. The annual membership shall expire on December 31st each year irrespective of the month a new member joined the club.

Article 14 – Revisions/Amendments

1. A committee will present a draft proposal to update the by-laws at a meeting.
2. Members in attendance will be able to make suggestions intended to improve the draft.
3. The committee will consider the suggestions and modify the proposal as needed.
4. The committee will present the revised proposal at the next meeting at which time it may be voted upon by the members in attendance. If 2/3 or more votes are in favor of the proposal, it will be implemented.

The Fleetwood Fish and Game, Inc. Constitution and Bylaws have been revised on July 2025.